



**METROPOLITAN GOVERNMENT OF NASHVILLE & DAVIDSON
COUNTY**

Department of Human Resources

Invites Applications For The Position Of:

**IS Applications Analyst 2-Library Automation
Specialist**

An Equal Opportunity Employer

Apply on line at:

http://www.nashville.gov/hr_benefits/jobs/employment_center.htm

Open Competitive Job Announcement

SALARY

\$45,432-\$59,058 /Year

ISSUE DATE: 7/28/08

FINAL FILING DATE: 8/11/08

THE POSITION: Performs complex duties required to provide IT support for the Public Library's automation systems. Performs related duties as required.

TYPICAL DUTIES:

Provide user and operational support for the library's integrated systems including: install, configure, and trouble-shoot client modules.

Administer all aspects of the Innovative Interfaces Millennium library automation operations.

Customize and maintain Web OPAC and related applications, data collection and analysis.

Serve as liaison to Innovative Interfaces, Inc. to track and resolve problems that cannot be addressed in-house.

Offer training on new and updated Millennium modules, recommend and facilitate staff training programs and tutorials.

Actively participate in enhancement requests process and other activities of the integrated library system user group.

Attend committee meetings as requested, and assist in problem solving for library IT applications.

MINIMUM QUALIFICATIONS:

Any combination of education and experience that would prepare the incumbent to perform the duties of the position at the appropriate level. Employees would typically have considerable (4-5 years) related experience in information technology systems support or programming including experience with library automation services. Valid "Class D" driver's license.

PREFERRED KNOWLEDGE/SKILLS/ABILITIES:

Experience administering an INNOPAC system.

Experience with Microsoft Access, AQL, XML.

Knowledge and experience with content-linking and authentication standards including: Open URL, DOI, Z39.50 and Web design; and associated resource applications including: ASP, CSS, JavaScript, Dreamweaver, etc.

Familiar with Internet Information services, EZProxy, OSI, OAI, PURL, Internet Technologies.

Fundamental working knowledge of PC-base applications including: word processors and Microsoft Excel.

Knowledge of Windows 95/NT/2000/2003, LAN's, TCP/IP, FTP.



Requests for ADA accommodation should be directed to the Recruitment Center @ 862-6640